



## **NOTICE OF 39<sup>TH</sup> ANNUAL GENERAL MEETING**

**NOTICE** is hereby given that the 39<sup>th</sup> Annual General Meeting of the Members of **OLYMPIC MANAGEMENT AND FINANCIAL SERVICES LTD** will be held at Empire Royale Hotels, 146, Empire Building, 3<sup>rd</sup> Floor, 146, Dr. D. N. Road, Opp. CSMT Station Near McDonald's, Fort Mumbai 400001 on Saturday, September 30, 2023 at 11:30A.M. to transact the following business:

### **ORDINARY BUSINESS:**

1. To consider and adopt the Audited Financial Statements of the Company for the Financial Year ended March 31, 2023, the reports of the Board of Directors and Auditors thereon;
2. To appoint a Director in place of Mr. Pawan KR Agarwal (DIN: 00556417), who retires by rotation at this Annual General Meeting and being eligible has offered himself for re-appointment.

### **SPECIAL BUSINESS:**

3. Approval of limits for the Loans, Guarantees and investment by the company as per Section 186 of the Companies Act, 2013.  
To consider and if thought fit, to pass with or without modification the following resolution as a **Special Resolution:**

**“RESOLVED THAT** pursuant to the provisions of Section 186 and any other applicable provisions of the Companies Act, 2013 (“the Act”) and rules made there under (including any statutory modification thereof for the time being in force) consent of the members of the company, be and is hereby accorded to the Board to (a) give any loan to anybody corporate(s)/person(s); (b) give any guarantee or provide security in connection with a loan to anybody corporate(s)/person(s); and (c) acquire by way of subscription, purchase or otherwise, securities of anybody corporate from time to time in one or more tranches as the Board of Directors in their absolute discretion deem fit for an amount not exceeding Rs. 2,00,00,000/- (Rupees Two Crore only) outstanding at any time notwithstanding that such investments, outstanding loans given or to be given and guarantees and security provided are in excess of the limits prescribed in Section 186 of the Act.”

**“RESOLVED FURTHER THAT** for the purpose of giving effect to the above, the Board of Directors of the Company and/or any person authorized by the



Board from time to time be and is hereby empowered and authorized to take such steps as may be necessary for obtaining approvals, statutory or otherwise, in relation to the above and to settle all matters arising out of and incidental thereto and to sign and to execute deeds, applications, documents and writing that may be required on behalf of the company and generally to do all such acts, deeds, matters and things as may be necessary proper expedient or incidental for giving effect to this resolution.”

**By order of the Board of Directors**

Sd/-  
**Pawan Kr Agarwal**  
**Director**  
**DIN: 00556417**

**Place:** Mumbai

**Date:** 14.08.2023

**Registered Office:-**

42, Gopal Bhawan 199, Princess Street, Mumbai – 400002



## **NOTES:**

1. The respective Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 in respect of the business under Item Nos. 3 of the accompanying Notice is annexed hereto.
2. A statement giving additional details of the Directors seeking appointment/re-appointment as set out in Item Nos. 2 is annexed herewith as required under SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended.
3. A member entitled to attend and vote at the Annual General Meeting (the “Meeting”) is entitled to appoint a proxy to attend and vote on a poll instead of himself and the proxy need not be a member of the Company. The instrument appointing the proxy should, however, be deposited at the registered office of the Company not less than 48 (forty-eight) hours before the commencement of the Meeting.
4. A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
5. Corporate Members intending to send their authorized representatives to attend the Meeting pursuant to Section 113 of the Companies Act, 2013 are requested to send to the Company, a certified copy of the relevant Board Resolution together with their respective specimen signatures authorizing their representative(s) to attend and vote on their behalf at the Meeting.
6. In terms of section 152 of the Companies Act, 2013 MR. Pawan KR AGARWAL (DIN: 01764628), Director of the Company, retires by rotation at the Meeting and being eligible, offers himself for reappointment. The Board of Directors of the Company recommends his re-appointment.
7. Members are requested to bring their attendance slips duly completed and signed mentioning therein details of their DP ID and Client ID/ Folio No. along with their copy of Annual Report to the Meeting.
8. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.



9. The Company has notified closure of Register of Members and Share Transfer Books from Saturday 23<sup>rd</sup> September, 2023 to Saturday 30<sup>th</sup> September, 2023 (both days inclusive).
10. Relevant documents referred to in the accompanying Notice and the Explanatory Statement shall be open for inspection at the Registered Office of the Company during normal business hours on all working days except, Saturdays, Sundays and all public holidays, up to and including the date of the Annual General Meeting of the Company.
11. Members holding shares in electronic form may note that bank particulars registered against their respective depository accounts will be used by the Company for payment of dividend, if any. The Company or its Registrars and Transfer Agents, M/s. Link Intime India Private Limited cannot act on any request received directly from the members holding shares in electronic form for any change of bank particulars or bank mandates. Such changes are to be advised only to the Depository Participant by the members.
12. Members holding shares in electronic form are requested to intimate immediately any change in their address or bank mandates to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form are requested to advise any change in their address or bank mandates immediately to the Company or M/s. Link Intime India Private Limited
13. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN to the Company or M/s. Link Intime India Private Limited
14. Members holding shares in single name and physical form are advised to make nomination in respect of their shareholding in the Company.
15. Members who hold shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to send the Share Certificates to M/s Link Intime India Private Limited, for consolidation into a single folio.
16. SEBI, vide its circular No. SEBI/LAD-NRO/GN/2018/24 dated June 8, 2018, amended Regulation 40 of SEBI Listing Regulations pursuant to



which after December 5, 2018 transfer of securities could not be processed unless the securities are held in dematerialized form with a depository. The said deadline was extended by SEBI to 30<sup>th</sup> September 2023.

Members holding shares in physical form are requested to dematerialize their holdings at the earliest as it will not be possible to transfer shares held in physical mode henceforth.

17. Non-Resident Indian Members are requested to inform M/s. Link Intime India Private Limited, immediately of:
  - (a) Change in their residential status on return to India for permanent settlement.
  - (b) Particulars of their bank account maintained in India with complete name, branch, account type, account number and address of the bank with pin code number, if not furnished earlier.
18. Members who have not registered their e-mail addresses so far are requested to register their e-mail address for receiving all communication including Annual Report, Notices, Circulars, etc. from the Company electronically.
19. Members desiring any information relating to the accounts are requested to write to the Company well in advance so as to enable the management to keep the information ready.
20. The instructions for Members for voting electronically are as under:

## **INSTRUCTIONS FOR E-VOTING**

1. In compliance with the provisions of Section 108 of the Companies Act, 2013 read with rule 20 of the Companies (Management and Administration) Rules, 2014 as amended from time to time and sub clauses (1) & (2) of Clause 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended, the Company is offering e-voting facilities to its Members in respect of the business to be transacted at the 39<sup>th</sup> Annual General Meeting. The Company has engaged the services of Central Depository Securities (India) Limited (CDSL) as the authorized agency to provide the e-voting facility.
2. The e-voting period begins on 27<sup>th</sup> September, 2023 (9:00 AM) and ends on 29<sup>th</sup> September, 2023 (5:00 PM). During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of Friday, 22<sup>nd</sup> September, 2023 may cast their vote electronically.



The e-voting module shall also be disabled by CDSL for voting thereafter.

3. Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
4. The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com)

- a) Click on Shareholders
- b) Now Enter your User ID
- c) For CDSL: 16 digits beneficiary ID
- d) For NSDL: 8 Character DP ID followed by 8 Digits Client ID
- e) Members holding shares in Physical Form should enter Folio Number registered with the Company.
- f) Next enter the Image Verification as displayed and Click on Login.
- g) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- h) If you are a first time user follow the steps given below:

PAN	10 digit PAN issued by Income Tax Department, if the same has been registered with the DP or as the case may be with the company. For Members who have not registered their PAN the first two letters of their name followed by the eight digits serial number printed on the address slip shall be entered in the PAN field.
Date of Birth	Date of Birth as registered with DP or as the case may be with the company in dd/mm/yyyy format.
Bank Details	Enter the Bank Details as recorded in your demat account are in the company records for the said demat account or folio.

- i) Click submit for further processing, if the password entered is incorrect system will not allow the login and you will have to repeat the process under (e) above until the proper password is entered.
- j) Members holding shares in physical form will be directed to the “Company Selection” Menu.
- k) Members holding shares in demat form and participating in e-voting through [www.evotingindia.com](http://www.evotingindia.com) for the first time will be required mandatorily to create their own password to proceed with the e-voting process. The new password shall be used by them for any further e-voting on CDSL platform. After completion of the new password creation, they will be directed to the company



#### Selection Menu

- l) Click on the EVSN for the Olympic Management And Financial Services Ltd. and you will be directed to the e-voting screen.
  - m) Description of the resolution as set out in the notice of the meeting and the voting options YES/NO will be displayed for each of the resolutions on this screen for voting.
  - n) Click on the “RESOLUTIONS FILE LINK” if you wish to view the full description of the resolution.
  - o) Select the option YES or NO for each of the item as desired by you. Your option YES implies that you assent to the resolution and option NO implies that you dissent to the resolution
  - p) After selection click on “SUBMIT” and a confirmation box will be displayed, if you wish to confirm and complete the voting press OK, else press CANCEL to change your vote.
  - q) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
  - r) You can also take out print of the voting done by you by clicking on “Click here to print” option on the Voting page.
5. Voting through electronic means would be on the basis of proportion of shares held by the members viz on one share one vote.

#### 6. **Note for Non – Individual Shareholders and Custodians**

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Corporates.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.



7. For any queries or issues regarding e-voting, please refer to the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.co.in](http://www.evotingindia.co.in) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
8. Shri Dhirendra Maurya of M/s. Dhirendra Maurya & Associates, Company Secretaries, Mumbai has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
9. The result of the electronic voting shall be declared within 48 hours of the conclusion of AGM. The result along with the Scrutinizer's report shall also be placed on the website of the Company and CDSL.
10. Members may also note that the Notice of 39th Annual General Meeting and the Annual Report for the Financial Year 2022-23 will also be available on the Company's website [www.Corporatementors.in](http://www.Corporatementors.in) for download.